FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS

SEBI (Listing Obligations and Disclosure Requirements) 2015 requires that independent directors of the Company are required to be familiarized with their roles, rights, responsibilities in the company, nature of the industry in which the company operates, business model of the company, etc., through various programmes and details of such familiarization programmes are required to be disclosed on the company's website and a web link thereto shall be provided in the annual report.

In compliance of the said provisions, following methods are applied by company to familiarize independent directors with the company:

- The Company has issued appointment letters to independent directors which cover the role, rights and
 responsibilities of the Independent Directors with respect to the company. Induction is conducted for
 new independent directors appointed on the Board to familiarise them with the Company, industry, long
 term strategies, products and the corporate governance practices adopted by the Company.
- 2. Updates are presented at the Board and committee meetings to keep the Board apprised of the business progress against budgets, new business initiatives, consumer and market trends, control framework, periodical financial results, new legal amendments and regulations etc.

| S. No. | Number of Independent Directors | During Financial Year 2022-23 | | Cumulative basis till date (as on 31-03-2023) | |
|--------|------------------------------------|-------------------------------|-----------------------|--|------------------------|
| | | Number of programmes attended | Number of hours spent | Number of programmes attended | Number of hours spent |
| 1 | Mr. Arvind Uppal | 4 | 8 hours | 8 | 15 hours |
| 2 | Mr. Pradeep Banerjee | 4 | 8 hours | 20 | 47 hours |
| 3 | Mr. Rahul Bhatnagar | 4 | 8 hours | 20 | 47 hours |
| 4 | Ms. Sonu Halan Bhasin | 4 | 8 hours | 37 | 58 Hours 15 Minutes |

FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS

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 responsibilities of the Independent Directors with respect to the company. Induction is conducted for
 new independent directors appointed on the Board to familiarise them with the Company, industry, long
 term strategies, products and the corporate governance practices adopted by the Company.
- 2. Updates are presented at the Board and committee meetings to keep the Board apprised of the business progress against budgets, new business initiatives, consumer and market trends, control framework, periodical financial results, new legal amendments and regulations etc.
- 3. Plant visit of the independent directors are usually organized to familiarize them about operational and sustainability aspects of the units to enable them to have full understanding & appreciation on the activities of the company. However, this year it could not be scheduled due to the COVID situation.

| S. No. | Number of Independent Directors | During Financial Year 2021-22 | | Cumulative basis till date (as on 31-03-2022) | |
|--------|------------------------------------|-------------------------------|-----------------------|--|------------------------|
| | | Number of programmes attended | Number of hours spent | Number of programmes attended | Number of hours spent |
| 1 | Mr. Arvind Uppal | 4 | 7 hours | 4 | 7 hours |
| 2 | Mr. Pradeep Banerjee | 4 | 7 hours | 16 | 39 hours |
| 3 | Mr. Rahul Bhatnagar | 4 | 7 hours | 16 | 39 hours |
| 4 | Ms. Sonu Halan Bhasin | 4 | 7 hours | 33 | 50 Hours 15 Minutes |



FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS

SEBI (Listing Obligations and Disclosure Requirements) 2015 requires that independent directors of the Company are required to be familiarized with their roles, rights, responsibilities in the company, nature of the industry in which the company operates, business model of the company, etc., through various programmes and details of such familiarization programmes are required to be disclosed on the company's website and a web link thereto shall be provided in the annual report.

In compliance of the said provisions, following methods are applied by company to familiarize independent directors with the company:

- 1. Company has issued appointment letters to independent directors which cover the role, rights and responsibilities in the company.
- Various presentations are made by company executives at the Board and committee meetings
 to familiarize the independent director about the operating and capex budget of the company,
 business model of the company, product wise performance of the company, periodical financial
 results, etc.
- 3. Independent directors get an opportunity to interact with the company's management during Board / committee meetings, wherein senior company personnel update about the business strategy, business models, performance of the company, etc.
- 4. Plant visit of the independent director are organized to familiarize them about operational and sustainability aspects of the units to enable them to have full understanding & appreciation on the activities of the company.

| S. No | Name of Independent Directors | During Financia | al Year 2018-19 | Cumulative basis till date (as on 31-03-2019) | | |
|-------|----------------------------------|-----------------|-----------------|--|---------------------|--|
| | | Number of | Number of | Number of | Number of hours | |
| | | programmes | hours spent | programmes | spent | |
| | | attended | | attended | | |
| 1 | Mr. Anand Narain Bhatia | 4 | 45 Minutes | 17 | 11 Hours 15 Minutes | |
| 2 | Mr. Sanjiv Verma | 4 | 45 Minutes | 17 | 11 Hours 15 Minutes | |
| 3 | Mrs. Sonu Halan Bhasin | 4 | 45 Minutes | 17 | 11 Hours 15 Minutes | |

FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS

SEBI (Listing Obligations and Disclosure Requirements) 2015 requires that independent directors of the Company are required to be familiarized with their roles, rights, responsibilities in the company, nature of the industry in which the company operates, business model of the company, etc., through various programmes and details of such familiarization programmes are required to be disclosed on the company's website and a web link thereto shall be provided in the annual report.

In compliance of the said provisions, following methods are applied by company to familiarize independent directors with the company:

- 1. Company has issued appointment letters to independent directors which cover the role, rights and responsibilities of the Independent Directors with respect to the company. Induction is conducted for new independent directors appointed on the Board to familiarise them with the Company, industry, long term strategies, products and the corporate governance practices adopted by the Company.
- 2. Updates are presented at the Board and committee meetings to keep the Board apprised of the business progress against budgets, new business initiatives, consumer and market trends, control framework, periodical financial results, new legal amendments and regulations etc.
- 3. Plant visit of the independent director are organized to familiarize them about operational and sustainability aspects of the units to enable them to have full understanding & appreciation on the activities of the company.

| S. No. | Number of Independent Directors | During Financial Year 2019-2020 | | Cumulative basis till date (as on 31-03-2020) | |
|--------|---------------------------------------|------------------------------------|-----------------------|--|------------------------|
| | | Number of programmes attended | Number of hours spent | Number of programmes attended | Number of hours spent |
| 1 | Mr. Rahul Bhatnagar | 6 | 9 hours | 6 | 9 hours |
| 2 | Ms. Sonu Bhasin | 6 | 9 hours | 23 | 20 Hours 15 Minutes |
| 3 | Mr. Pradeep Banerjee | 6 | 9 hours | 6 | 9 hours |

FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS

SEBI (Listing Obligations and Disclosure Requirements) 2015 requires that independent directors of the Company are required to be familiarized with their roles, rights, responsibilities in the company, nature of the industry in which the company operates, business model of the company, etc., through various programmes and details of such familiarization programmes are required to be disclosed on the company's website and a web link thereto shall be provided in the annual report.

In compliance of the said provisions, following methods are applied by company to familiarize independent directors with the company:

- 1. The Company has issued appointment letters to independent directors which cover the role, rights and responsibilities of the Independent Directors with respect to the company.
- 2. Updates are presented at the Board and committee meetings to keep the Board apprised of the business progress against budgets, new business initiatives, consumer and market trends, control framework, periodical financial results, new legal amendments and regulations etc.
- 3. Plant visit of the independent directors are usually organized to familiarize them about operational and sustainability aspects of the units to enable them to have full understanding & appreciation on the activities of the company. However, this year it could not be scheduled due to the COVID situation.

| S. No. | Number of Independent Directors | During Financial Year 2020-2021 | | Cumulative basis till date (as on 31-03-2021) | |
|--------|---------------------------------------|-------------------------------------|-----------------------|--|------------------------|
| | | Number of programmes attended | Number of hours spent | Number of programmes attended | Number of hours spent |
| 1 | Mr. Pradeep Banerjee | 5 | 15 hrs | 11 | 24 hours |
| 2 | Mr. Rahul Bhatnagar | 5 | 15 hrs | 11 | 24 hours |
| 3 | Ms. Sonu Halan Bhasin | 5 | 15 hrs | 28 | 35 Hours 15 Minutes |